

**OFFICE OF THE ILLINOIS ATTORNEY GENERAL**  
Procurement Policy Compliance and Monitoring Board

**PPCMB Board Special Meeting Minutes**

**Tuesday, October 24, 2023**

**\*\* Began Recording\*\***

Karla Schreiber, Chairperson, called the meeting to order at 2:03 p.m., and made a prefatory statement that the regularly scheduled meeting was being conducted pursuant to the PPCMB's Remote Attendance Policy, as posted on the website of the Office of the Attorney General.

**Roll Call**

*Board Members Springfield:*

Tad Huskey- Present via phone  
Lisa Kaigh – Absent  
Pam Blackorby – Absent

*Board Members Chicago:*

Karla Schreiber – Present via telephone  
Matt Rogina-Present via phone

*Non-Board Members Chicago:*

Kathy Tedesco- Present in Chicago Office  
Eileen Baumstark-Pratt- Present in Chicago Office

A quorum of the PPCMB was in attendance.

**Review of meeting minutes from October 10, 2023 Special Meeting**

Karla Schreiber asked the Board if there were any comments, questions or concerns regarding the draft minutes of the Special Meeting, held on October 10, 2023. No comments, questions or concerns were received from the Board. Karla Schreiber asked that the minutes of this meeting be approved as presented. Tad Huskey so moved and Matt Rogina seconded the motion. A roll call vote of the Board members was taken, and “yes” votes were received from Karla Schreiber, Tad Huskey and Matt Rogina. The motion to approve the minutes passed unanimously.

**Old Business**

There was no Old Business to come before the Board.

## **New Business**

### **Agenda item 1: FY2024 Purchase of Robert Half Recruitment Services**

Eileen Baumstark-Pratt, Acting SPO stated that Thor Inouye submitted a request to secure additional recruitment and staffing services through Robert Half International Services. The Choice Partners term for services is June 1, 2023 through August 17, 2024.

Office Services will secure an additional purchase order and will utilize the existing contract rider in place with Robert Half International in the amount of \$1,000,720.00.

Karla Schreiber asked if there were any comments or questions regarding the documentation for this purchase. No comments or questions were received from the Board.

### **Agenda item 2: FY2024 Parking Spaces for Downtown Chicago**

\*\*Before Eileen provided information regarding new business item 2, Karla Schreiber stated that in the initial packet, the to” line of the memo for this item was listed incorrectly. It stated that the review was a 2-board member review pursuant to OAG Policy Manual Article VII, instead of a full PPCMB review. The Memo was corrected for inclusion in the finalized packet.\*\*

Eileen Baumstark-Pratt, Acting SPO stated that Office Service posted an Information for Bid on the Illinois Procurement Website seeking cost information for up to 2 contract awards for the rental of parking garage spaces for the Attorney General’s fleet vehicles.

One response was received that met the requirements acceptable for parking spaces to be located within a 3 block radius of the 115 S. LaSalle, Chicago office.

Office Services will secure a contract to for up to 71 parking spaces at two Interpark garages for a maximum of up to 42 months. The term of the contract will be from December 1, 2023 through June 30, 2027, with an option for 2 additional years (FY28/29 through June 30, 2029). The contract will be for \$563,010.00.

Karla Schreiber asked if there were any comments or questions regarding the documentation for this purchase. No comments or questions were received from the Board.

### **Agenda item 3: FY2024 Purchase of Fiber Cisco Switches, Hardware, Software, Maintenance and Support Services**

Eileen Baumstark-Pratt, Acting SPO stated that the Chief Technology Officer submitted a request to purchase 2 48-Port Fiber Cisco Switches, which will include 5 years of hardware, software, and support services as part of the Chicago and Springfield switch upgrade.

Office Services will execute a purchase order with Presidio for this procurement, pursuant to a CMS master contract, in the amount of \$119,042.72.

Karla Schreiber asked if there were any comments or questions regarding the documentation for this purchase. No comments or questions were received from the Board.

### **Public Comments**

Karla Schreiber asked if any members of the public were present at the telephonic meeting and wished to make a public comment. No public comments were received.

Karla Schreiber called for a motion to adjourn the meeting. Tad Huskey so moved and Matt Rogina seconded the motion.

A roll call vote of the Board was taken to adjourn the meeting, and “yes” votes were received from Karla Schreiber, Matt Rogina, and Tad Huskey. The motion to adjourn passed unanimously.

The meeting adjourned at 2:14 p.m.

\*Recording ended\*\*